

# SUNSET COVE

HOMEOWNERS' ASSOCIATION, INC.

C/O OASIS COMMUNITY MANAGEMENT

6574 N. STATE ROAD 7, #280

COCONUT CREEK, FLORIDA 33073

CONTACT@OASISCOMMUNITYMGMT.COM OR 954-653-9790

## ARCHITECTURAL REVIEW BOARD

Print name of applicant (s) \_\_\_\_\_

Lot#: \_\_\_\_\_ Address: \_\_\_\_\_ Tel. # \_\_\_\_\_

Date: \_\_\_\_\_ Commencement Date of Modification: \_\_\_\_\_

HOMEOWNERS E-MAIL ADDRESS:: \_\_\_\_\_

The ARB has 30 days from the time the completed application is received to vote on it. However, in no event, if a response is not received by the applicant within this timeframe, shall the applicant start or install any products or improvements that are in conflict with the Association ARB Planning Criteria.

This application must be accompanied by the documents listed below in Submission Requirements. Contractor license and insurance are requested as well.

Plans/surveys must be accompanied by the documents, materials, colors and locations of the proposed modification. See Submission Requirements. Sunset Cove has an approved paint color palette.

The applicant(s) hereby assumes responsibility for the maintenance, repair, renovation or replacement of the modification(s) and agrees to maintain same in the approved condition.

The applicant(s) shall insure that the proposed modification conforms to all applicable building, fire, health and safety codes and shall obtain such permits as may be required by other authorities.

The applicant(s) shall be responsible for any damage caused to common areas or the property of others during the course of modification.

The Association's approval is granted only to the extent required by the governing Documents and shall not be construed to supersede existing municipal, county, state or city ordinances and shall be denied to be an opinion of structural integrity.

Work must be completed within 60 days from the date of approval. Building materials should be kept out of sight as much as possible and all debris removed promptly.

Work will not commence until approval of the ARB has been granted.

We, the undersigned applicant(s) do hereby make application for approval of the modification(s) detailed below and agree to be bound by the terms hereinbefore set forth.

### **Description of proposed modifications:**

---

---

---

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Application Received on: \_\_\_\_\_ Reviewed on: \_\_\_\_\_ Architectural Review Board Findings: \_\_\_\_\_

Effect on Community: \_\_\_\_\_

Comments/Conditions for Approval: \_\_\_\_\_

ARB hereby recommends: Approval: \_\_\_\_\_ Disapproval: \_\_\_\_\_ Conditional Approval: \_\_\_\_\_

(For the ARB) Signed: \_\_\_\_\_ Date: \_\_\_\_\_ Signed: \_\_\_\_\_ Date: \_\_\_\_\_

ARB Liaison: \_\_\_\_\_ Date: \_\_\_\_\_

**IN ACCORDANCE WITH THE FOREGOING, THE BOARD OF DIRECTORS HEREBY:**

Accepts: \_\_\_\_\_ Does Not Accept: \_\_\_\_\_ this application, subject to the following (If applicable):

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**SUBMISSION REQUIREMENTS**

**A: Contractor's License and Certificate of Insurance (COI).** The COI must name **Sunset Cove Homeowners Assn, Inc.** as a Certificate Holder and addressed as follows: **Sunset Cove Homeowners Assn, Inc. c/o Oasis Community Management, 6574 N. State Road 7, #280, Coconut Creek, FL 33073**

**AND**

**B: Type of Submission: Submit the following:**

Building Addition	Plans, survey, landscape plan, exterior materials and finishes.
Fence Installation	Survey showing location of fence, style, color, brochure or sample.
House or Trim Painting	Color name and code.
Pool Installation	Survey showing location, surface and deck color, layout plan, screen/fence enclosure details, landscape plan.
Driveways, Aprons, Roof Replacement	Brochure or samples showing style, color of driveway, apron or roof.
Landscape	Survey, drawn plan, showing plant type, height of plant at planting.
Awnings & Decorative Shutters	Photo of face of home with windows where the shutters or awnings are to be installed, product brochure showing style and color.
Accessory Structures & Playground Equipment	Survey showing location and placement, brochure of product showing style and color.
Basketball Goal	Survey showing location, brochure of product.
Exterior Lighting	Survey showing location, brochure showing style, color and intensity.

**NOTE: The ARB may request additional information as deemed necessary. Owners may need to amend or supplement their applications. Samples may have to be provided to Management. Please submit application to: OASIS COMMUNITY MANAGEMENT CONTACT@OASISCOMMUNITYMGMT.COM OR 954-653-9790**